



successful projects

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Fact Sheet

Operative Project Management

Managing and controlling your projects in a single self-contained system



The myPARM Internet-based system covers all areas of multi-project management, from project initiation, budgeting, performance recording, management and controlling to invoicing.

Benefits

Project management and controlling activities are mapped in a self-contained system. The complete project lifecycle is covered, from project initiation, planning, budgeting, performance recording, management and controlling to invoicing.

Besides project initiation, budgeting, time recording and resource planning up to project termination, we focus especially on the **financial performance of project management**. Our products go beyond project implementation and include the **financial protection of projects**.

However, parm ltd. does more: it really “lives and breathes” project management. It not only pays lip service to this concept, but endeavours to **keep abreast of the latest scientific research in the field** and be up-to-date at all times. Customers benefit directly from the knowledge that flows into our solutions.

The whole application is **role-based**. The user sees only the information that is relevant to his work and is consequently spared any information overload. The role-based cockpits are configurable individually by each user to give an overview of the current status of his area of responsibility and show developments in a historical comparison.

The **state-of-the-art user interface** and **concise graphical presentation** support the user in fast data interpretation. The graphical analyses may be printed out or inserted directly into presentations. Data export into MS Excel is also available.

Guarantee of high system reliability thanks to more than 17 years experience and testing with 16,000 users in more than 38 countries.

System functionalities are available very quickly to ensure their productive application. The elapsed time is limited to 3 or 6 months (implementation time from decision).

Standardised processes increase the speed of productive system use -> Fast return-on-investment.

Interactive reports can be adjusted and extended to suit individual needs. Reporting is especially improved by a high degree of automation.

Functions

Employee portal

The central entry portal for myPARM users. It gives an overview of key project management events and can be linked to other standard solutions and platforms.

Project communication (Collaboration)

The completely integrated *Messenger* and *Duty* areas support central project communications. The messages are archived historically and in a project-related way. So information, messages and tasks relating to the project are centrally available in the system. This obviates time-consuming searches in Outlook, on the desktop or elsewhere.

Content management/integrated document management

Central document filing for project-related information. Joint creation, editing and organisation of project-related content: this may consist of text or multimedia documents.

Workflow designer

The system is completely workflow-oriented. Thanks to workflow designer, customer-specific requirements can be easily realised and processes adjusted within a short time.

Timesheet

Time and expense recording for all employees. Various views, personalised settings, reports etc.

WBS/Gantt

Simple project planning thanks to the use of a work breakdown structure (WBS) and Gantt. WBS (a project structural plan) allows the project to be divided into predictable and manageable subtasks. Gantt makes the duration of activities visible via the length of the bars and allows relationships to be presented graphically.

Lead/offer management

The acquisition phase of the projects is located upstream of their implementation. The lead and offer management allows users to assess their projects from operative and strategic viewpoints. It ensures that only worthwhile projects are implemented.

Budget management

Accurate budgeting of time and expenditures for specific project phases and activities on a global level for all employee categories and team members.

Resource management

Allocation of employees to activities and vice versa on a weekly or daily basis. The aim is to apply resources in the most efficient way. Three main processes are covered: project organisation, recruitment and team development.

Change management

The change management function pools tasks, measures and activities which have a comprehensive trans-sectoral application and involve an extensive change of content in order to implement new strategies, structures, systems, processes or behaviours that affect the organisation. Project changes can also be tracked and recorded.

Invoicing

An invoicing module for the automatic generation of invoices and annexes by six different methods. Projects can be charged directly from within the system.

Risk management

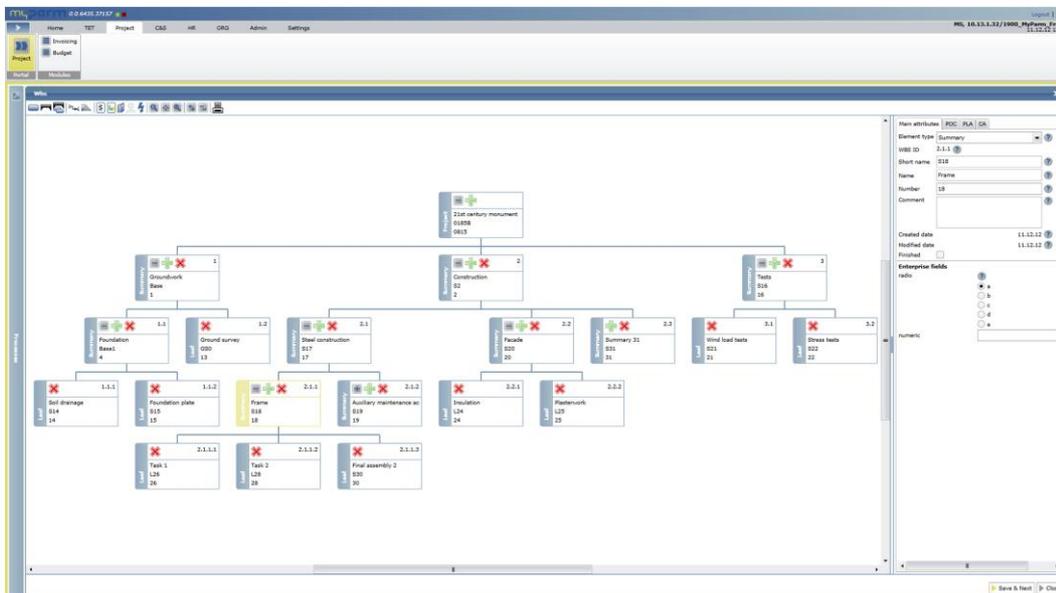
The risk management function supports you in collecting and assessing risks, but also in taking steps to minimise risks or increase opportunities.

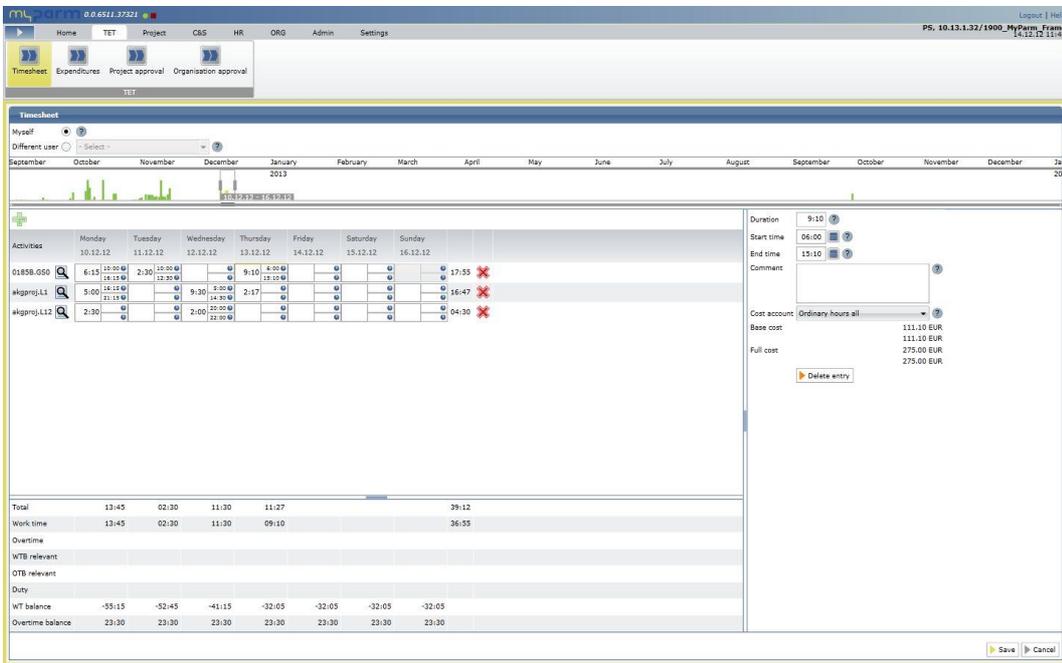
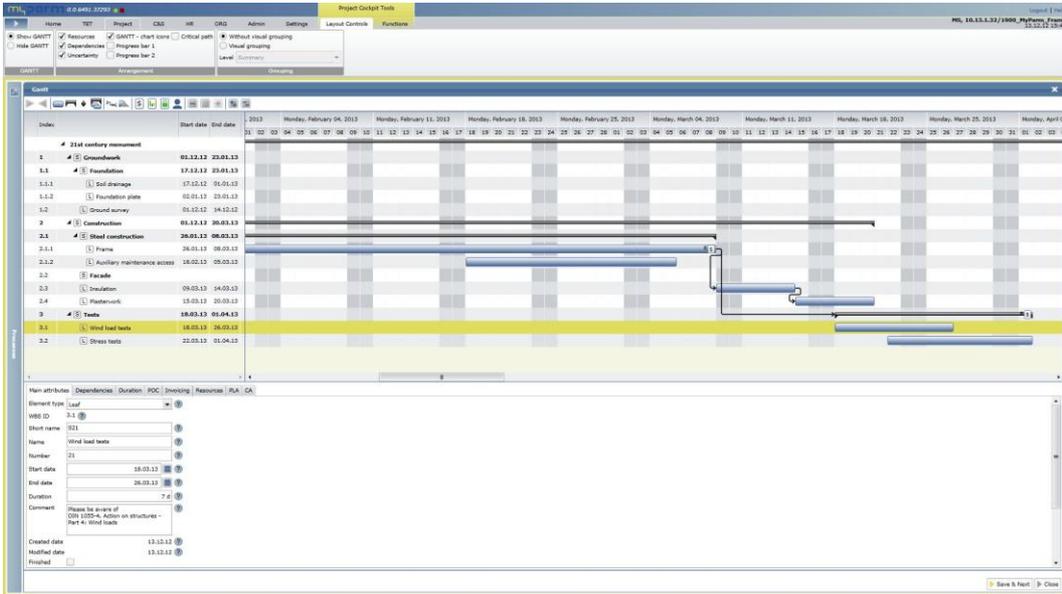
Issue management

This module addresses problem management, task management and the administration and processing of reported errors. Issues are problems that prevent the project team from reaching its targets. A distinction is made between different problems (relating to performance, security, technical matters etc.).

Controlling/reporting

Project controlling is presented in graphic and tabular form in the monitoring module. Predefined role-specific standard reports with various filter and sorting criteria supply the information needed by all relevant interest groups (employees, project leaders, project office, top management). Customers can include their own ad-hoc requests.





More information

Contact us! We look forward to a personal dialogue with you, so that you can gain a clear picture of our application.

We will be happy to take time to answer your questions.

Please call +41 71 243 10 00

